
**LOUIS LATZER MEMORIAL PUBLIC LIBRARY BOARD OF
TRUSTEES MEETING MINUTES
September 21, 2021**

The meeting of the Louis Latzer Memorial Public Library Board of Trustees was called to order by Sharon Rinderer on Tuesday, September 21, 2021 at 5:00 p.m.

Roll call showed the following members were present:

Nancy Genteman
Susan Martz
Justin McLaughlin
Marshall Rinderer
Sharon Rinderer
Joshua Short
Shaun Voegelé
Bill Wagner
Joyce Zerban

Louis Latzer, Associate Member
William Piper, Associate Member
Angela Kim, Director

AUGUST MINUTES:

The minutes of Aug 17, 2021 were reviewed and amended to include July in the report. Josh Short made a motion to approve the minutes and Marshall Rinderer seconded. All members voted in favor and the motion passed.

TREASURER'S REPORT:

1. Josh Short presented the Treasurer's Report for August 2021. All property taxes are in and assets are good. Bill Wagner made a motion to approve the report and Marshall Rinderer seconded the motion. All members voted in favor and the motion passed.

AUGUST BILLS:

1. Bills for August were presented for payment. Josh Short made a motion to approve the bills and Marshall Rinderer seconded the motion. All members

voted in favor and the motion passed. Shaun Voegele and Justin McLaughlin abstained because they were payees for library services rendered.

LIBRARIAN'S REPORT:

1. Final report for Live and Learn Construction Grant was submitted.
2. Custom shelving has been installed and antiques, china, and other items belonging to the Latzer and Kaeser families are on display along with hand bells from the original Highland School.
3. The mural, on the large utility transformer, is almost complete. Heather Kim, an art student at the University of Illinois, is the artist.
4. Sidewalk repairs are in progress. Waiting on a price from HCS.
5. Rear staircase/entrance millwork has been completed and risers were decorated by Angela Kim.
6. Five of the six book trucks have been powder coated in silver.
7. The stained glass has been installed. Thank you William Piper.
8. St. Paul art glass has been installed and is equipped with a light box for illumination.
9. Covid 19 regulations remain the same.
10. Business After Hours had a crowd of approximately 60 visitors. According to Angela Kim, expenses were kept under \$1000.00.
11. Angela Kim has served as library director for 19 years.

BOOK COMMITTEE REPORT:

1. A total of 44 books were donated.

OLD BUSINESS:

1. Per Angela Kim, the Louis Latzer Memorial Public Library Patron Borrowing policy was revised on September 21, 2021. Marshall Rinderer made a motion to approve and Shaun Voegele seconded the motion. All members voted in favor and the motion passed.

NEW BUSINESS:

1. Potential project ideas include: energy efficiency, new drop ceiling in Children's Library, digitizing microfilm, upgrading Children's Circulation desk, HVAC upgrades, gazebo 2.0, and a generator.

2. The annual Christmas Dinner/fundraiser was discussed and other alternatives were considered due to the Covid situation. The board wants the public to see all the recent improvements. Other possibilities included an informational YouTube video or possibly tying the Library into the Holiday House Tour.
3. Pet Milk Can art in the style of Andy Warhol was suggested as a possible decorative addition to the blank walls on the lower level by the elevator.
4. The library has been named as a beneficiary in an estate.

OTHER BUSINESS:

1. Several options to generate money for improvements were discussed; however, no decision was made.

ADJOURNMENT:

1. Bill Wagner made a motion to adjourn and Josh Short seconded. All members voted yes and the motion passed.

THE NEXT MEETING WILL BE TUESDAY, OCTOBER 19, 2021.